


# St. Joseph's College of Education

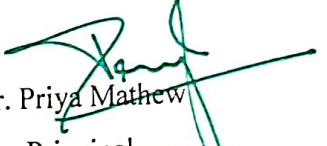
Jayalakshmipuram, Mysuru

Date: 4<sup>th</sup> Sep 2019

## IQAC MEETING

All IQAC meeting for staff members will be conducted on 4<sup>th</sup> Sep 2019 in the Language room at 3: 45 PM

  
Asha . P . Pathrose  
IQCA Co- Ordinator

  
Dr. Priya Mathew  
Principal  
**PRINCIPAL**  
St. Joseph's College of Education  
Jayalakshmipuram, Mysuru-570 012

## AGENDA

- Humanities day & Institution twinning Programme
- Graduation day

  
AJS

  
SS

  
NPN

  
YKA

## MINUTES OF THE MEETING

The following minutes were recorded in the meeting,

- It is decided to organize Humanities day celebration and institutional twinning Programme between Govt. Teachers training college , Trivandrum and St. Joseph's college of education , Jayalakshmipuram
- 32 Students and four faculty members to visit. cultural exchange Programme and special talk to be organized
- Graduation Day to be organized in a grand manner. Parents of students to be invited for the function.
- Vice – chancellor of University of Mysore to be invited as chief guest
- It is decided to celebrate 150<sup>th</sup> birth Anniversary of Gandhiji on 2<sup>nd</sup> of Oct 2019
- An institutional Twinning programme with students and faculty of Govt. Teachers' Training College, Thiruvananthapuram to be conducted as a collaboration and exchange of culture between two states.

*A. S. S.*  
IQAC Coordinator

*[Signature]*  
**PRINCIPAL**  
St. Joseph's College of Education  
Jayalakshmipuram, Mysuru-570 012

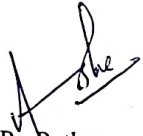
# St. Joseph's College of Education


Jayalakshmipuram, Mysuru

Date: 25<sup>th</sup> Nov 2019

## IQAC MEETING

All faculty members are requested to attend IQAC meeting on 26<sup>th</sup> Nov 2019 in Language room.


  
Asha . P . Pathrose  
IQCA Co- Ordinator

  
Dr. Priya Mathew  
Principal  
**PRINCIPAL**  
St. Joseph's College of Education  
Jayalakshmipuram, Mysuru-570 012

### AGENDA

- To decide about the value added course like communication skill workshops  
Language competency classes, Action Research and Technology in Teaching  
workshop

  
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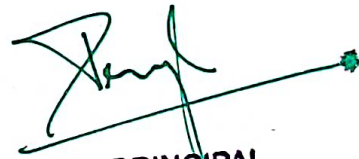
## MINUTES OF THE MEETING

The following minutes are recorded as per the agenda

- It is decided to organize communication skill workshop on 6<sup>th</sup> and 7<sup>th</sup> Dec 2019
- Language competency building classes to be conducted for I year students for a week
- It is decided to organize workshop on Action Research and Dr . CKT to co-ordinate the Programme
- A special talk on self – confidence to be organized for students of both II year and I year students and Mrs. Akshatha to co-ordinate the Programme
- Faculty members were also encouraged to attend FDP Programme on Research Methodology
- Motivational talk to the Organized regarding teaching Profession

*Ashu*

IQAC Co-ordinator



**PRINCIPAL**  
St. Joseph's College of Education  
Jayalakshmipuram, Mysuru-570 012


# St. Joseph's College of Education

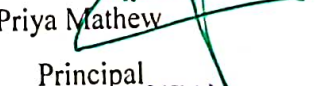
Jayalakshmipuram, Mysuru

Date: 13 Feb 2020

## IQAC MEETING

All the faculty members are requested to attend IQAC meeting on 14<sup>th</sup> Feb 2020 at 3:45 PM in Principal's chamber

  
Asha. P . Pathrose  
IQCA Co- Coordinator

  
Dr. Priya Mathew  
Principal  
**PRINCIPAL**  
St. Joseph's College of Education  
Jayalakshmipuram, Mysuru-570 012

## AGENDA

- Inter college science paper presentation competition
- Talk on women's right

  
AJS

  
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YKA

## MINUTES OF THE MEETING / ACTION TAKEN REPORT

The following minutes are recorded during the meeting ‘

- It is decided to invite students of all B.Ed. colleges under Mysore university , Amritha Vidyalaya ( B .Ed college ) , RIE and colleges from Kerala
- Presentation separate for Science and Arts students. Coordinator Shalom Sannutha is assigned the responsibility to invite students and prepare brochure and banner
- IQAC Co-ordinator is assigned responsibility to call Recourse Persons and Judges and Programme
- Principal to give a call to all Principals of college and motivate them to send students teachers
- Faculty members were assigned responsibility of stage decoration – CKT  
Food & Refreshment - AJS (Guest ) , YKA ( students)  
Programme & Reporting - NPN  
Certificate & Reporting - AF  
Documenting & Photography – AAV
- Students convenes were selected  
Rashmi .C V ( II year B.Ed. )  
Yashwanth ( II year B.Ed. )  
Angel ( II year B.Ed. )
- Students committee were formed , four students from our college to be oriented to present paper.
- Certificates to be given to all participants
- A talk on women rights to be organized for providing insights to female as well as male students
- Two competitions to be organized on the occasion of women’s day.

  
**PRINCIPAL**  
St. Joseph's College of Education  
Jayalakshmiapuram, Mysuru-570 012



# St. Joseph's College of Education


Jayalakshmipuram, Mysuru


Date: 5th May 2020

## IQAC MEETING

All the faculty members are requested to attend IQAC meeting on 5th<sup>th</sup> May 2020 at 11: 00 A.M  
Staff meeting will be conducted via Go-to meeting

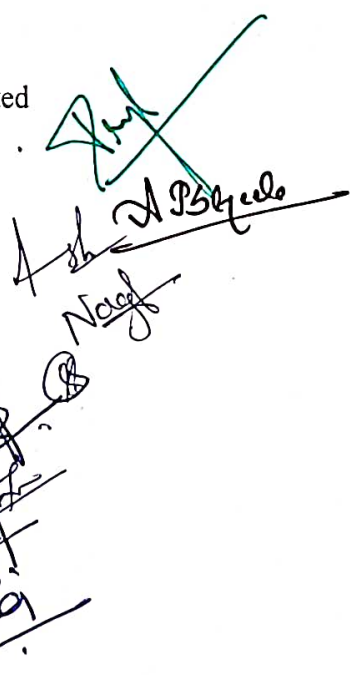
The Agenda of the meeting is to organize an online workshop on "smart teaching and learning by IQAC of SJCE in connection with Golden Jubilee year of the college. The participants to be mainly MDES teachers.

  
Asha. P. Pathrose  
IQCA Co- Ordinator

  
Dr. Priya Mathew  
Principal  
**PRINCIPAL**  
St. Joseph's College of Education  
Jayalakshmipuram, Mysuru-570 012

The following members participated

1. Dr. Priya Mathew
2. Mrs. Anne Jayasheela
3. Mrs. Asha .P. Pathrose
4. Mrs. .Nageswari P . N
5. Mrs. Shalom Sannutha
6. Mrs. Yogesh .K.A
7. Mrs. Afza Fathima
8. Mrs. Akshatha
9. Dr. Chaluvaraj

  
A P Pathrose  
Nageswari  
Shalom  
Yogesh  
Afza  
Akshatha  
Chaluvaraj

## MINUTES OF THE MEETING ACTION TAKEN REPORT

The following minutes are recorded ,

- It is decided to organize two workshops , smart teaching and learning for MDES staff (state level )
- National level online workshop / webinar
- The webinar may be in collaboration with PKM college of education , Kannur
- Letters to the drafted to resource person , Mr. Naseerali M.K , Asst. Prof .AMU , Malappuram
- Letter of collaboration with PKM college of education
- Mrs. Joyce Mam along with IQAC with co-ordinate the workshop
- It is decided that college will host advertise the Programme but no financial dealings will be done by college
- Fees for working participate - 400/-  
For students - 200/-  
For SJCE students – 100/- to be paid directly to resources person
- Dr . Priya Mathew to be the convener of Programme
- Mrs. Asha .P .Pathrose – IQAC Co – ordinator , co-ordinates & conduct the Programme
- Mrs. Akshatha to help in technical matters
- All the faculty members to advertise
- Reporting by Mrs. Afza Fathima & Mrs. Nageswari
- Mrs. Anne Jayasheela , Dr. Chaluvraj , Mr. Yogesh , Mrs. Nageswari to do welcome / vote of thanks for one day each .

  
**PRINCIPAL**  
St. Joseph's College of Education  
Jayalakshmipuram, Mysuru-570 012




# St. Joseph's College of Education

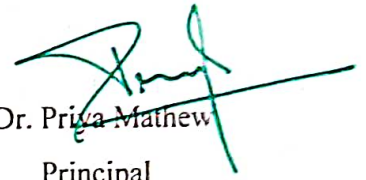
Jayalakshmipuram, Mysuru

Date: 6<sup>th</sup> May 2020

## IQAC MEETING

All the faculty members are requested to attend IQAC meeting on 7<sup>th</sup> May 2020 at 11:00 A.M. Staff meeting will be conducted via zoom call to discuss about the details of online workshop for teachers of MDES.

  
Asha . P . Pathrose  
IQCA Co- ordinator

  
Dr. Priya Mathew

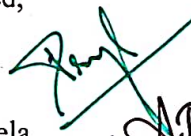

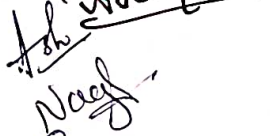
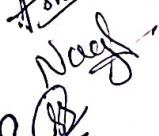





Principal  
**PRINCIPAL**

St. Joseph's College of Education  
Jayalakshmipuram, Mysuru-570 011

## AGENDA

- Brochure designing
- Website & Email
- Whats App group – SJCE digital
- Programme schedule of online workshop


The following members participated,

1. Dr. Priya Mathew 
2. Mrs. Anne Jayasheela 
3. Mrs. Asha .P. Pathrose 
4. Mrs. .Nageswari P . N 
5. Mrs. Shalom Sannutha 
6. Mrs. Yogesh .K.A 
7. Mrs. Afza Fathima 
8. Mrs. Akshatha 
9. Dr. Chaluvraj 

## MINUTES OF THE MEETING - ACTION TAKEN REPORT

The following minutes were recorded during the meeting

- It is decided to assign the design of brochure after giving an outline to master Jacob
- PM informed that an Email account is created [sjcemdes@gmail.com](mailto:sjcemdes@gmail.com)
- Discussed about the new WhatsApp group created to communicate the details regarding the workshop with faculty members SJCE digital
- It is decided to draft Programme schedule for inaugural function
- Rev. Fr .Vijaykumar to give inaugural address
- Dr. Priya Mathew to welcome
- Prayer & introduction - APP
- Vote of thanks – Mrs. Joyce Lobo
- Technical support – Mrs. Akshatha
- Reporting – Mrs. Shalom Sannutha
- Advertising – CKT & YKA
- Decided to have small welcome & vote of thanks by faculty members each day

  
**PRINCIPAL**  
St. Joseph's College of Education  
Jayalakshmipuram, Mysuru-570 012


# St. Joseph's College of Education


Jayalakshmipuram, Mysuru

Date: 16<sup>th</sup> May 2020

## IQAC MEETING

All faculty members are requested to attend IQAC meeting on 19<sup>th</sup> May 2020 at 10:15 AM in staff room

  
Asha . P . Pathrose  
IQCA Co- Ordinator

  
Dr. Priya Mathew  
Principal  
**PRINCIPAL**  
St. Joseph's College of Education  
Jayalakshmipuram, Mysuru-570 012

## AGENDA

- Online National Webinar on digital platform for and teaching and learning in collaboration with PKM college of education , Kannur – schedule for each day Programme

## MINUTES OF THE MEETING & ACTION TAKEN REPORT

- It is decided to finish college related work also during webinar since faculty members have already attended the online workshop with the same resource person
- It is decided to prepare a schedule for teachers to welcome / vote of thanks and in charge of that days webinar sessions
- Duty sheet and Programme sheets of inaugural and valedictory function is attached

  
AJS

  
NPN

  
SS

  
YKA

  
AF

  
AAV

  
CKT


# St. Joseph's College of Education

Jayalakshmipuram, Mysuru


Date: 30<sup>th</sup> May 2020

## IQAC MEETING

All faculty members are requested to attend IQAC meeting on 30<sup>th</sup> may 2020 at 10:30 AM in the staff room



Asha P. Pathrose  
IQCA Co- Ordinator



Dr. Priya Mathew  
Principal  
**PRINCIPAL**  
**St. Joseph's College of Education**  
Jayalakshmipuram, Mysuru-570 012

## AGENDA

- To assess the progress of work pertaining to AQAR , NAAC
- Professional Development activities to be recorded in goggle sheets – correction

## MINUTES OF THE MEETING & ACTION TAKEN

The following minutes are recorded during the meeting; Principal gave feedback about the data entered in Google sheets by staff members.

- It is decided to write special Programmes and special assembly separate
- It is decided to upload all files created by faculty to SJCE staff Gmail
- Decided to make Radha , librarian also involved in NAAC work
- Website updating – design to be finalized
- It is decided to organize one online classes for students from 2<sup>nd</sup> June 2020
- On 1<sup>st</sup> June 2020 one workshop for teachers to be organized under IQAC
- Mrs. Akshatha computer faculty to train other faculty members
- Mrs. Akshatha to prepare Time-Table for online teaching

The following staff members attended the meeting

1. Dr. Priya Mathew
2. Mrs. Anne Jayasheela
3. Mrs. Asha .P. Pathrose
4. Mrs. .Nageswari P . N
5. Mrs. Shalom Sannutha
6. Mrs. Yogesh .K.A
7. Mrs. Afza Fathima
8. Mrs. Akshatha
9. Dr. Chaluvvaraj

