



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

ST. JOSEPH`S COLLEGE OF EDUCATION

- Name of the Head of the institution

DR. PRIYA MATHEW

- Designation

Principal(in-charge)

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

08212511992

- Mobile No:

9482538060

- Registered e-mail

stjosephcollege2012@gmail.com

- Alternate e-mail

sjce1971@gmail.com

- Address

JAYALAKSHMIPURAM, TEMPLE
ROAD,MYSURU, KARNATAKA

- City/Town

MYSURU

- State/UT

KARNATAKA

- Pin Code

570012

2.Institutional status

- Type of Institution

Co-education

- Location

Urban

- Financial Status

Grants-in aid

- Name of the Affiliating University **MYSORE UNIVERSITY**
- Name of the IQAC Coordinator **DR. ASHA . P. PATHROSE**
- Phone No. **08212511992**
- Alternate phone No. **9482538060**
- Mobile **9886117088**
- IQAC e-mail address **stjosephcollege2012@gmail.com**
- Alternate e-mail address **sjce1971@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://stjcollegeofeducationmysuru.in/tempfold/facilityfile/StJosephIQAC_21122021140411.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://stjcollegeofeducationmysuru.in/tempfold/facilityfile/StJosephIQAC_21122021162134.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.85	2016	16/09/2016	15/09/2021

6.Date of Establishment of IQAC

26/03/2014

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Education	Development	UGC	00	00

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year

10

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report

[View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Communication skill workshop, Talents Day, Women`s Day- Empowering Non- Teaching staff, National Science Day, Webinar Series for School Teachers, National Webinar for Students on Artificial Intelligence, POCSO Act and Adolescence Issues, 6 Days Webinar series for rural teachers.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
NAAC Second Cycle, filling of AQAR reports, National Seminar, Golden Jubilee celebration Webinars, Golden Jubilee Year Celebration, Empowering Non Teaching Staff,	Conducted Women`s Day celebration with field visits and Empowering non Teaching staff, Organised series of Webinar for School Teachers of MDES, National Webinars, Filed AQAR of Two Previous Years, Golden Jubilee celebration Kick started
Webinars and workshops, Faculty Development Programme	Conducted 13 webinars and workshops, Faculty members published articles and 2 of them completed Refresher course
Academic Activities like Communication skill workshop, Micro teaching, Internship, Quality assurance by de centralized planning	Academic activities implemented as per plan. Student council was proactive and organised various activities

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	14/09/2020

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	DR. PRIYA MATHEW
• Designation	Principal(in-charge)
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• Location	Urban
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• Name of the IQAC Coordinator	DR. ASHA . P. PATHROSE
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• if yes, whether it is uploaded in the Institutional website Web link:	https://stjcollegeofeducationmysuru.in/tempfold/facilityfile/StJosephIOAC_21122021162134.pdf				
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Cycle 1	B++	2.85	2016	16/09/2016	15/09/2021
6.Date of Establishment of IQAC			26/03/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Education	Development	UGC	00	00	
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• Upload latest notification of formation of IQAC	View File				
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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
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<p>Webinars and workshops, Faculty Development Programme</p>	<p>Conducted 13 webinars and workshops, Faculty members published articles and 2 of them completed Refresher course</p>	
<p>Academic Activities like Communication skill workshop, Micro teaching, Internship, Quality assurance by de centralized planning</p>	<p>Academic activities implemented as per plan. Student council was proactive and organised various activities</p>	
13. Whether the AQAR was placed before statutory body?	Yes	

• Name of the statutory body	
Name	Date of meeting(s)
Governing Council	14/09/2020
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
28-Feb-2019	09/02/2020
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	

Extended Profile

1.Programme

1.1

1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 187

Number of students during the year

File Description	Documents
Data Template	View File

2.2 25Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 95

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 16

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 16

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	1
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	187
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	25
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	95
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	16
File Description	Documents
Data Template	View File

3.2	16
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	9
Total number of Classrooms and Seminar halls	
4.2	21
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	67
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

St.Joseph`s College of Education affiliated to University of Mysore follows the curriculum designed by uiversity as per the drections and guidelines of NCTE. In the beginning of academic year Plan of action is prepared and academic calender is designed to cater to the needs of the studentsand for effeective functioning of the college. Before each semester students and teachers are oriented about the academic activities. Perspective and Pedagogy and papers are distributed to the faculty. Staff Portfolio is also allotted. Each faculty member can plan well inadvice their curricular and co curricular activities. If any problem arises academic calender is modified.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is prepared well in advance keeping in mind the PLOs and CLOs. Curricular and co-curricular activities are spread throughout the semester based on the guidelines given by University of Mysore. Evaluation is the integral part of teaching learning process. Internal assessment and test are also planned well in advance and given proper place in academic calendar. The entry behaviour of the students are assessed in the beginning of the academic year. Communication skill workshop, micro teaching, simulation LAC activities, tutorials and seminars are well planned and students are briefed about these activities and are conducted as per the plan in academic calendar. After each activity assessment is done based on criteria and it is recorded and feedback is given to students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

187

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting issues are topics that are identified as important and that affect and cut across most or all aspects of development. These topics should therefore be integrated and mainstreamed throughout all stages of development from policy design, to implementation, evaluation and learning. Professional ethics is developed through perspective papers and pedagogy papers. Issues of gender like gender sensitisation is done through paper Gender School and Society. Human values, Environment awareness and sustainability are discussed in paper contemporary education, perspective course Philosophical and Sociological Bases of Education and Value education. Various days are observed and Cocurricular activities are organised to familiarise and sensitise students on such topics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

95

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.stjcollegeofeducationmysuru.in/tempfold/facilityfile/StJosephSSR_1603202220321.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

100

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

25

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are assessed by two ways at the beginning of the programme. Based on the marks secured for qualifying exam(UG or PG)and content proficiency test, Aptitude test and language proficiency test. Entry level assessment helps to analyze the readiness of all new students which ensures they have the best possible chance of success in attaining their academic goals. Assessment results are used in the allotment of students in respective methodologies and advising processes to ensure students are enrolled in the course that is appropriate to their skill level. As students matriculate through the academic programs, their progress is tracked and the information gained is used to evaluate and strengthen programs and services.

The specific objectives for entry-level assessment are:

- a. To identify learning needs of the students.
- b. To ensure that the students have basic skills adequate to the teaching profession.
- c. To improve retention rates of students as they enroll through the system.
- d. To provide the students with experiences that will help them clarify their educational and personal goals.
- e. To assess the level of readiness to undergo professional education.

Activities undertaken for slow learners:

- Extra coaching and individual guidance from the subject teacher

- Solving question papers of previous University Examination by the students.
- Peer tutoring is carried out by the high achievers for the improvement of slow learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
187	16

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In our institution the main focus and practice is on student-centred learning. Apart from the 'Lecture Delivery' method, teachers focus more on the 'conceptual clarity' of their subject. Teachers demonstrate to elaborate the difficult concepts in their local context and ICT tools are used to help students visualize what they are studying. IQAC encourages teachers to organize and attend the FDPs so that they will enhance these skills related to innovative teaching methodologies.

To promote student- centered learning which is the pivotal point of the teaching learning activities of the institution, various multiple mode approaches have been adopted by the teachers.

Experiential Learning: It is mandatory that every student has to undergo an internship to acquire experiential learning. The institute provides 50 days of internship where students undergo

on the job learning under mentor. The student comes back to the institute and prepares research projects / action research under the guidance of an academic mentor. Field visits to special schools and different types are an integral part of teaching Participative and reflective learning: Each student is assigned a topic and informed to present the topic under the guidance of the faculty. By giving presentations the students gain experiential learning and can also reflect upon the same. They write reflections about the activity. Problem solving techniques are imparted to the students through Action Research, Reflective Teaching, Puzzle Solving etc

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teaching- learning and evaluation procedure of the institution adheres to the academic calendar prepared in accordance with the University Academic Calendar. An orientation programme conducted prior to the commencement of every semester, where the students are detailed about all activities of the college. The learning levels assessment of first year students are based on content proficiency test and Teaching Aptitude test. After that, Content Enrichment is provided. Mechanism to honour student`s diversity is in place in the college and are provided special training sessions like remedial coaching, tutorial sessions, peer teaching, workshops, seminars etc. ICT enabled teaching learning techniques are used in classrooms. All teachers develop their own e-content which makes their classes interesting and easy. Classes are supported with PPT, videos and graphics for effective learning.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.stjcollegeofeducationmysuru.in/DynamicPages/ELearning

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

2020-21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

182

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

St. Joseph's College of Education, Mysuru, follows the guidelines of University of Mysore, Karnataka for both internal and external assessment. B.Ed course consists of four semesters and each semester contains two parts: Internal Assessment and External Assessment incorporating the Modalities of Transaction and assessment (MOTA). Institution has continuous internal evaluation system where in two tests are conducted per semesters for 20 marks each which are considered for internal assessment marks. The two tests are in the pattern of Mysore University Examination. Dates and portions for the internal tests are communicated to the students before the commencement of the semester and are strictly adhered. Results of these internal tests will be given within a week after the test. After completing all the tests, question paper will be discussed in the class, with the scheme. Grievances, if any, will be addressed immediately. Internal marks are calculated as per the University directives. Students cross check their internal marks and countersign it, before being forwarded to the University.

The examination is conducted in the examination hall and it is equipped with CCTV. The college also follows criteria, for internal college evaluation system. Such as Seminars and Tutorials: Seminars and tutorials are conducted for all the students in the classroom based on the topics they have selected or the topics assigned by the subject teacher. The skills such as communication skill, presentation, time management and content knowledge are the different criteria followed to evaluate the students. Simulations: The simulations are of two types that is ICT based simulation and Non-ICT simulation. Each student of I year have to do both ICT and Non-ICT simulation based on the topics they have selected in their respective pedagogy courses. Group Discussion: Students are assigned the current topics by the subject teacher. Students' oratory, vocabulary skills, general awareness, content knowledge etc. are evaluated through the group discussion and also ensuring to enhance their knowledge and participation by sharing thoughts with the peer mates. Computer / ICT Practical: It is mandatory for the I semester and II semester to conduct the practical exam, in accordance with the prescribed syllabus. Along with practical a viva-voce will also be conducted on the same day. Craft work / Work Experience: It includes all the tasks with a major component of hand's on experience that is used as a complement to theory (Art and Drama). It promotes creativity and innovative skills among the students along with team work skills.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

All exam related grievances are addressed by the committee where the Principal is the chairperson. However, internal supervisors are deputed for smooth conduction of the exams. If any grievance occurs, he/she needs to apply to the exam committee. At the initial level, the committee discusses with the concerned teacher and solves issues at this primary level. Generally there is a zero tolerance policy for the malpractices conducted by the students. Since it is an internal evaluation, students cooperate in a very positive manner and up to this stage; no such serious grievance is raised in the college. Each teacher prepares a

question paper by keeping in mind the rules of the UoM and academic integrity. The institutional reforms in the continuous evaluation system are related to create interest for the study and to make the students more familiar with the university examination pattern. The institutional measures used for the evaluation are to direct and lead the students confidently towards university examination. Hence there is very little scope for grievances regarding evaluation. The students have the freedom to use the suggestion box to put in the note of query/instruction which is considered for internal examination reform. The C1 and C2 answer books are shown to the student on a scheduled day after assessment. The students go through the answer books and know their performance regarding strength and lacunas of their studies and techniques in writing answers. If there are any mistakes or complaints regarding assessment, they clarify on the very day. All the mechanisms to deal with examination related grievances are transparent, time bounded and efficient. Mentor Mentee Scheme also helps students to pause before going to the exam committee with any grievance. It has also reduced stress and anxiety of the students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

All the PLOs and the CLOs have been prepared meticulously by discussing with all stakeholders and are displayed on the college website, handbook and on the charts in their respective classes. Teachers' induction programmes are conducted to map the learning outcomes and how to attain it. For students, through orientation programmes, classroom discussion, expert lectures and practicals (Internship and block teaching), all these outcomes are shared with the students. The college deputed teachers for workshops, seminars, conferences and FDPs to enrich them with competencies to attain the desirable outcomes while teaching-learning in the classes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

PLOs gives guidelines about the type of activities to be designed and planned to achieve them by the end of the B.Ed programme. These activities are properly planned well in advance and implemented as per the plan in academic calendar. Various activities are evaluated based on the criteria. Internal assessment is properly planned and conducted on a continuous basis. Programme learning outcomes like content competency is evaluated by C1 and C2, Pedagogy skills, professional ethics are evaluated during internship programme. Effective communication is evaluated through communication skill workshop, seminars, Tutorials and Presentation. Managing classroom skills and team work competency is evaluated through internship and various cocurricular activities. CLOs are evaluated by C1, C2, Assignments, Tutorial, Seminar, Microteaching, Simulation and Workshops.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.stjcollegeofeducationmysuru.in/DynamicPages/Academics/?prd=1011

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

95

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.stjcollegeofeducationmysuru.in/tempfold/facilityfile/StJosephNAAC_21032022051830.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

16

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

St. Joseph's College of Education tries to actively participate and organise in outreach activities in the community. The main objective of organizing outreach activities is to sensitize students to social issues.

Every year during our community living camp we organise Street plays in the nearby villages where the camp is organised. Street plays on BetiBachao-Betipadhao, Make in India-Made in India, Save Water Save Life, Female Foeticide, Superstitions, Save Forest, Save the Land, Importance of Girl Child Education, etc.

On account of Women's Day, a documentary presentation competition was organised. Students prepared documentary by collecting information and by interviewing the people from the public and presented the documentary. The topics were sexual harassment, inequality, multitasking of women, etc.

Swachh Bharat awareness was organised: Experts from the MCC came over to our campus and helped students to download the App and motivated them to participate in the clean city competition and to share the information among their family and friends.

File Description	Documents
Paste link for additional information	https://www.stjcollegeofeducationmysuru.in/DynamicPages/eventt
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

130

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

St. Joseph's College of Education is located by the side of state Highway Mysore-Madikeri overlooking the Chamundi hills. The College has got excellent infrastructure facilities as per the NCTE guidelines in a vast area of 6.47 acres with a total built-up area of 5186.49 sq. mtr. The College building is designed with good ventilation and lighting facilities. The college has a beautiful garden and lawn on both sides.

The Institution has the Physical infrastructure as per the guidelines of the NCTE. 8 Classrooms with ICT facilities, 1 Seminar hall, 1 Multipurpose hall, 1 Conference hall, 4 Laboratories, 1 computer Centre, 1 Sports Room and Library provides the best environment for imparting and imbibing knowledge with modern technology. Students, faculty members and staff have access to the elevator. Since the building is multistoried and to facilitate differently abled students, the campus has the provision of a ramp through which a wheelchair can reach the elevator. The canteen supplies quality foodstuffs at subsidized rates. Balanced, well planned and hygienically prepared lunch and dishes are served to the day-scholars. One bore well and 3 storage tanks ensure the availability of water and the water tanks are periodically cleaned. The college has installed a 62.5 KVA Kirloskar generator with automatic Panel Board to maintain the power supply all the time. College has separate washrooms and restrooms for male and female students. Twenty-four hours security is available in the campus and CCTV is installed in all the rooms for the safety of students and a well-constructed compound wall.

CLASSROOMS CUM CURRICULUM LABORATORIES

Methodology Classrooms cum Curriculum laboratories of the college are equipped with a lot of audio-visual aids such as LCD Projector, Globes, Charts, Maps, Models, Tape Recorder and many other equipment to train the pupil-teachers with basic teaching skills. All the classrooms are equipped with surveillance cameras for the smooth conduct of examinations, for monitoring the students.

COMPUTER LAB

The College has a well-equipped computer lab consisting of 40 computers with good Internet facilities for students to upgrade their knowledge from time to time. The whole College campus is Wi-Fi enabled and provides Wi-Fi facility with 100 Mbps Bandwidth. By using this facility, students continuously interact with the faculty. Online testing, submissions and courseware exchanges regularly take place.

LABORATORIES

Our College has well equipped laboratories to foster skills among our would-be teachers. Physics, Chemistry, Biology, Psychology and Language laboratories provide opportunitiesto equip student teachers with relevant process skills.

SPORTS FACILITIES

For play, the college has indoor and outdoor facilities. The college has specific sports rooms well equipped with sports material and facilities for indoor games. The college also has the following play areas in its campus.

Volleyball, Kabaddi, Kho-Kho, Badminton, Basketball and Table-Tennis.

SEMINAR / MULTIPURPOSE HALLS

Our college has 1 Multipurpose & 1 Seminars Hall for organising morning assembly, extension lectures, seminars and cultural activities. Most of the literary and cultural activities are organised at this place.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stjcollegeofeducationmysuru.in/DynamicPages/Infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

According to NCTE and NAAC, Our College has all physical and practical facilities, which is maintained and used very well for teaching and learning. College also has physics, Chemistry, Biology and psychology laboratories and students are very benefits from this.

We have library having books, magazines, journals and computers. This facilities its self gives a lot of wisdom and helpful for students and for staffs. Around 67computers with internet connection which makes students to search and learn and grasp more and more. for play college has indoor and outdoor facilities. In college each classroom has well ventilated with white and smart boards facilities. College has separate washroom, restroom for male and females students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stjcollegeofeducationmysuru.in/DynamicPages/Infrastructure

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://stjcollegeofeducationmysuru.in/tempfold/facilityfile/StJosephSSR_17032022023427.JPG
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library forms the backbone of any institution for all its educational and curricular activities. The students are encouraged to avail the library facilities in their day-to-day college activity. Our library is spacious with a carpet area of 189.23 sq. mts. and has a wide repository of books, journals, periodicals, newspapers, CDs, rare books, e-resources, bound volumes of journals, previous years' question papers, newspaper clippings, government pamphlets, etc.. The library advisory committee consists of members such as the Principal, 1 management representative and 5 faculty members. All the library acquisition decisions are taken by the committee which holds

meetings once in six months to discuss the latest acquisitions of books based on requirements. A suggestion box is kept to invite further suggestions from students and teachers.

The library is fully automated. E-Lib Software: - library management software is used for all library operations.

1. The institution library has computers with Internet facility.
2. It is installed with CCTV inside and around the library,
3. The staff and students come to know about the new arrivals which are displayed.

OPAC: Online Public Access Catalog

This facility is being provided to our students, remotely and also locally. This helps the student in scanning the library catalog. It helps in browsing the collection and locating the needed resource in the library. It serves as the electronic tool to search library resources. It is a portal to resources. The OPAC search may be for books and journals, etc. Resources could be searched under fields like Title of the Book, Author, subject, Accession No., Keywords, DDC subject etc., and journals may be searched under fields: Journal title, Subjects and Content.

This system helps the library user in understanding the library collection and accessing it efficiently.

The library has an Internet facility. There are 11 computers out of which 5 are for teachers and students, 2 are at the OPAC section for students' use and four for library work.

N-LIST:National library and information services Infrastructure of Scholarly Content. (N-List). This service is provided by the Information and Library Network center (An Autonomous Inter-University Center of UGC) Gandhinagar, Gujarat.

The institution does make use of the Inflibnet facility for the staff and students. The Library has subscribed to the N-List Program (INFLIBNET). Hence, students and the teachers are eligible to avail the e-resources - (about 6000 + e-journals and about 31,35,000 + e-books)

We have been a member of the N-List program since 2013. At present N-list Programme provides more than 6000 + e-journals (with 10 years) and 97,000 + books. The students and staff of the member organization can access the resources using their User ID and Password provided to them by the admin. This facility is available for a duration of one year. The membership has to be renewed every year during the month of March to access the resources.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://stjcollegeofeducationmysuru.in/tempfold/facilityfile/StJosephNCTE_18022022_171503.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.26158.00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

202

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Education is a lifelong process therefore anytime anywhere access to it is needed. It should meet the needs of a variety of learners and therefore Computer Lab is important in meeting this need. Keeping this in view, to impart best technological information to the students, the college has good conditioned, well equipped computer lab & Library consisting of 48 computers with Internet facility for students to upgrade their knowledge from time to time.

Our college is well equipped with an Information and Communication Technology (ICT) facility with very good computers with dual core processors. Each and every student is making use of these ICT facilities which helps students to make themselves technologically sound and to have good technology skills. Our Wi-Fi was installed during 1st April 2018 with a bandwidth of 100 Mbps speed where students can make use of the Internet connection, browse the web for educational purposes. Wi-Fi is also connected to the staffroom where faculty make use of it for academic purposes and LAN cable is connected to the Principal's Room and to the office room. Our students are making use of the Information and Communication Technology for their academic

development such as creating teaching and learning materials, ICT based simulation Lessons, for learning and creating teaching aids and also for e-learning and e-content development, upgradation of Kaspersky Antivirus for all the systems to protect it from malware (virus)

Students make use of these facilities for online test and submission of academic materials, 8 methodology classrooms cum curriculum labs of the college are equipped with a variety of audio-visual teaching aids such as LCD Projector. During the covid-19 pandemic time, for conducting online test and online classes, the College has purchased 3 external cameras and speakers. Our college conducts Online classes as per the instructions by the University of Mysore for 1st and 2nd year students using Google Meet. Students actively participate in the online classes and make use of the lecture during the Covid-19 pandemic situation. The college has a G-suite account and created user ID for faculty members for the smooth conduct of online classes and assignment submission.

The college has a well developed system for providing IT facilities to the users. Some of the facilities are as under:

1. The college website is monitored and updated from time to time by the IQAC cell of the college.
2. The computers and printers of the administrative office, Principal's room, Staffroom and Computer Lab are connected with LAN.
3. The whole campus of the college has Wi-Fi facility with a speed of 100 mbps.
4. Number of systems with configuration- 67 and 11 fixed LCD projectors and one portable projector
5. The institute has software installed in Computer Lab and Library (OPAC)
6. The teachers use Internet for providing notes to the students wherever required and necessary
7. Maintenance and up-gradation is done from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://stjcollegeofeducationmysuru.in/tempfold/facilityfile/StJosephSSR_17032022214546.JPG

4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

179897

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

PHYSICAL AND ACADEMIC FACILITIES

The college has been upgrading its infrastructure during the last five years by building new buildings and elevators. The infrastructural amenities are timely upgraded and properly maintained. There is a Planning Committee constituted solely for this purpose. To meet the quality standards and needs, the IQAC as well as the College Council makes proposals for infrastructure development to the Planning Committee chaired by the Principal. Depending on the nature of the construction, the Planning Committee presents the proposal before the staff and Management for their concurrence. The Management committee takes the final decision on a priority basis. New infrastructure is created and upgraded to enhance academic standards and increase efficiency. The voltage and power supply is regularly checked by the appointed electricians. The service of an electrician and a plumber is made available in the campus.

Laboratories

Proper maintenance is done for successful use of lab equipment.

1. A lab assistant maintains the lab apparatus, cleans up the lab every day
2. The lab assistant maintains an issue register
3. Students enter details of the required lab items / apparatus for use during practice teaching in the issue register maintained by the staff in-charge
4. Fire safety equipments are set up at the lab
5. Hand washing sinks are washed thoroughly
6. Hand wash, disinfectant soaps and towels are kept within

reach.

7. Daily glassware cleaning and broken glass is thrown in a separate rubbish bin
8. Stock verification is done regularly at the end of the academic year.
9. Inventory maintenance and timely disposal of expired items

Library

1. Every year in the beginning of the session, students are motivated to register themselves in the library to use INFLIBNET.
2. Students are given an opportunity to utilize the books during the exams by paying cost of the book which will be returned after they return the books.
3. Students can take 2 books at a time and should return them within 15 days to the library and can take new books.

SPORTS FACILITIES

The Department of Physical Education monitors the maintenance of sports equipment and service of sports facilities at least once a year.

Computer Lab

All the systems in the lab are monitored on time and are maintained by installing or updating the antivirus from time to time. The operating system and softwares are also updated.

CLASSROOMS

The classrooms are modernized with LCD. Maintenance of the classrooms including furniture, doors, windows and routine cleaning is conducted.

Suggestion Box

Suggestion box is installed outside the Staffroom to take students' suggestion. Their continuous feedback helps a lot in introducing new ideas regarding Physical facility, library enrichment, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stjcollegeofeducationmysuru.in/DynamicPages/Infrastructure

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

11

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.stjcollegeofeducationmysuru.in/DynamicPages/eventt
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

96

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

96

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

29

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

NA

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

2021 was a year defined by impossible circumstances, by strife and difficulty on a global scale, but amidst this uncertainty, St Joseph College found hope. Hope in the bright young minds of its students, in the capable hands of its faculty, staff and leadership and in the people who help to make its campus communities home for those from near and far.

National Science day was celebrated on from 28th of February 2021 with a motto "Science for all" A weeklong celebration from 23rd to 27th of February culminated in the valedictory celebration of National Science Day. Science based quiz, observation game, scientific concept representation, science paper presentation and singing of self-composed scientific songs were the highlights of the science week.

Students visited the "Odanadi, Mysore Rail Museum and Mysore Palace" on 3rd March, 2021.

Even amidst COVID 19 the teaching and learning process had to go on. There was complete lockdown from the last week of April. Thus we started with the online classes from 22nd April. On 7th June 2021, World Environment Day was celebrated online!

It was time for a series of Webinars - On 13th June, One day National Webinar on "Research at school level" by Dr. Subramanya Hegade was organized. From 15th June to 17th June a three day workshop on "Video Editing" was organized by the Student Council, SJCEM.

On 3rd July Mr. Johann from Singapore gave a online talk on "Classroom Friendly Apps"

Every year our institution provide space to represent and engage with various co-curricular and extracurricular activities to eachance teaching skills to become a teacher.

File Description	Documents
Paste link for additional information	https://www.stjcollegeofeducationmysuru.in/DynamicPages/eventt
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni role in the institution

Maintaining good relationship with alumni over time is crucial to the success of educational institutions. At St Joseph's, alumni play multifaceted role in the academic and co-scholastic activities of the college.

1. Alumni member Dr. Venkatraju KAS, Asst. Commissioner of Mysore served as a chief guest for student council inauguration.
2. Mr. Ronald Goveas, principal of St. Philomena's high school was the chief guest during art exhibition.

3. Ms. Tanuja our alumni gave a demonstration lesson during micro teaching and Ms. Shampa class four biology students and guided students during micro teaching.

4. Principals/ Subject Teachers of practice teaching school.

Many of our alumni are principals and subject teachers in schools. They oriented, guided and motivated our teacher trainees.

File Description	Documents
Paste link for additional information	https://www.stjcollegeofeducationmysuru.in/DynamicPages/eventt
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Motto : LOVE, LOYALTY AND SERVICE

Vision

To be a premier leading institution in the domain of teacher education, catering to the institutions of knowledge and wisdom with teachers who are driven by utmost quality, professionalism, competence, excellence and integrity rooted in human and constitutional values, thereby contributing to social transformation and national development.

Mission

To facilitate with required educational paraphernalia and resources to equip the teacher-student fraternity for

convincingly imbibing the vision of the college with sound foundation in personal and career development integrated with professional, pedagogical and social skills to innovatively and creatively fulfil the demands of modern education.

Objectives:

- To impart relevant knowledge concerning foundation and methodology courses.
- To promote mastery over the required content.
- To impart the teaching skills and strategies to transfer the given content.
- To innovate and experiment with classroom practices.
- To boost confidence and abilities to plan and organize school-related/community-based programmes and activities.
- To develop a professional attitude.
- To make the teacher trainees enthusiastic and proactive.
- To help demonstrate the commitment to Christian values such as loyalty, love, service, equality and excellence.
- To sensitize on issues of ecology and the environment.
- To open-mindedness to acquire related competencies to meet global trends and demands.
- To promote responsibility towards scope and dimensions of socially/ economically disadvantaged sections of the society especially in rural areas.
- To extend assistance in respect of employment and placement services.
- To create leaders in all walks of life and thus be agents of change in our society by breaking the fetters of all social evils for the betterment of the people of our country and a better world.

The Management-The Mysore Diocesan Education Society has 75 years of experience in working towards bringing about advancement in education with the overarching aim of effecting positive changes in society. The college practices a culture of participative management where decisions are made with every stakeholder on board.

Members of the teaching faculty are accomplished academicians consisting of President, Secretary, Principal and teachers who act as agents of social transformation by sharing the college's humanistic values and having strong work ethics and passion for their respective domains. Their proven ability to build caring

relationships with students ensures mutual respect. The support staff is an asset and a valuable human resource.

Staff meetings are held regularly and consent of all faculty members are sought in all the activities which aim at realizing the vision and mission of the college. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co- and extracurricular activities. Student Council members take part in organising various events to inculcate cultural, humanist and constitutional values like festivals, Teachers' Day etc., Student committees take responsibility for organizing community living camp, sports meet which develops civic sense, team spirit and professional competence. Governing Council meetings as well as Academic Administrative Audit are conducted yearly where all the activity reports criterion wise will be presented for appraisal and quality assurance.

File Description	Documents
Paste link for additional information	https://www.stjcollegeofeducationmysuru.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. The Secretary of the management committee, The Principal, teaching and non-teaching faculty along with Student Councilmembers, class student representatives together concentrate on fostering the progress of the institution by sharing the responsibilities and participating in the growth of the institution and act accordingly towards the aims and objectives of the Institution.

1.Principal Level Principal is the member secretary of the

governing council and chairperson of the IQAC. The Principal in consultation with the Staff secretary and faculty nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the faculty of the college. Committees such as Internal Quality Assurance Cell (IQAC), Library Management Committee, Discipline committee, Academic Calendar committee, Evaluation committee Extension Activities & Students Welfare Committee, Annual Prize Distribution Committee, Prospectus Committee, Research committee, Website Development committee, College Annual Magazine Committee etc., work together for materialising the vision of the institution under the leadership of the Principal

2. Faculty level Faculty members are given representation in various committees/cells nominated by the principal, under the IQAC. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members.

3. Students Level

For the development of students, a student council is established with various cells, clubs and committees whose functioning with various roles and responsibilities at these clubs, cells and committees reinforces decentralization and provide a platform for individuals to sharpen & display their skills with future vision, keeping in view the all-round development of students.

The Student council with due guidance from faculties, manage various responsibilities through sports,

magazine, discipline, technical & cultural committee along with cells like equal opportunity cell, anti- ragging cell, women grievance cell, grievance redressal cell that operates for a safe discomfort less

functioning awareness rich learning experience.

The electoral literacy, youth red-cross, mathematics, science, eco, social science and Language clubs are initiated with a multitude of activities/events organized for an out-reach experience and a better social exposure .

1. Non-Teaching Staff Level Non-teaching staff also represent the

governing body and the IQAC. Suggestions of non-teaching staff are considered while framing policies or taking decisions and interacting with external agencies in transacting commodities.

Participative Management: The institution promotes the culture of participative management at three levels; 1.Strategic level: The Secretary, Principal, Governing Body, Teachers' and the IQAC are involved in defining policies & procedures, framing guidelines, rules & regulations for the institution.

2.Functional level: Principal and faculty members are involved in planning various events, supporting and distributing responsibilities through sub-committee as per the plan of the event coordinator. 3.Operational level: The Principal and faculty interact with government offices, external agencies & faculty members of other concerned educational departments to maintain interactions with the affiliating university.

File Description	Documents
Paste link for additional information	https://www.stjcollegeofeducationmysuru.in/DynamicPages/Academics/?prd=1018
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The vision and mission of the college reveal the quality policy of the institution. These are attained through discussions at various levels. The thought was shared among the stakeholders and reviewed by an expert committee such as the Governing council, the Governing Body consisting of academic experts, financial experts, Management and the Principal along with the Staff On the commencement of each academic year, an Annual plan is formulated through a calendar of events in the handbook as planned by the concerned committee and the approval of IQAC, principal and management in order to ensure and sustain quality at all levels. "Milestone", the annual magazine is published to reflect the skills of the student teacher fraternity of the institution. The mentoring sessions are arranged to help the students cope up with personal or academic stress. Practice teaching is one of the successfully implemented activities with paramount significance in the B.Ed programme. Students who are equipped with necessary skills and competencies in simulated situations in the college will be placed as interns in 12

schools. According to the guidelines given by UOM and NCTE, college prepares policies and strategic plans for effective implementation of practice teaching. Considering various issues-reopening of schools in June, their academic plan will be considered usually in the month of August and students will be allotted to various schools. The procedure followed in practice teaching is 1. Permission from BEO regarding schools. 2. Letter and visit of the coordinator to the selected school. 3. Once permission is received second letter is sent with details of immersion program: lessons to be taken, Unit Plan, Block lesson, Innovative and criticism lessons, ICT based lessons, co-school activities, remedial, action research etc., 4. Meeting with students to finalise the location. 5. First round orientation is given by the staff regarding components of teaching, evaluation, record maintenance and remedial measures etc., before they are sent to schools followed by the second round orientation by the HMs of respective schools. 6. Leaders will be sent to schools to collect the timetable slots from the school internship coordinator and the leader shall prepare the timetable for members accordingly before the commencement of formal internship program. 7. Every Saturday students are back in the campus and will receive feedback and corrections from the pedagogy teachers. 8. The staff coordinator collects the data on no. of lessons completed in respective schools from the leader. 9. Many of the students are appreciated and absorbed by the school management as regular teachers by the end of the internship. Deployment strategy such as construction and design of the Multi-purpose hall and its usage as a professional theatre stage for the pedagogy plays since 2017. Peer learning methods are implemented. To fine tune the curriculum and pedagogy, flipped learning methods are adopted. For development of skills, art Workshops and art expos are organised. To make students self-sustainable, science paper presentation competitions and symposiums are held. Week-long club activities are organized from Departments of Mathematics, Science, Humanities and Languages. National webinars, workshops etc., are held. Green initiatives are encouraged.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.stjcollegeofeducationmysuru.in/DynamicPages/Academics/?prd=1011
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

St. Joseph's College of Educations, Mysore managed by the Mysore Diocesan Educational Society, follows a system of decentralized administration. It has a Governing Body under the patronage of Bishop with representatives and academicians from the management and a Governing Council that contains Secretary and correspondent, Management representatives, Principal as member secretary, University representative, staff in-charge as a member. The staff Council which conducts regular academic meetings consists of the Principal, IQAC Coordinator, teaching and administrative staff.

The colleges Internal audit system IQAC plays a pivotal role in ensuring quality in the college activities. Management, Principal, IQAC and Staff Council nominates special invitees from industry and research institutes, Alumni members and other senior staff members as resource persons pertaining to quality initiatives organised by the institution.

The Principal and the staff council under the evaluation committee during every semester scrutinizes and approves the question papers for tests C1 and C2 as per university guidelines for B.Ed., Programme. The tests, internal marks lists are prepared by the concerned coordinators with the student signature on each record next to the assessed marks. All the records are evaluated based on the relevant criteria in all the records. The academic calendar and Handbook is strictly followed by the staff and students in collecting and submitting the records respectively. Celebrations of National and International Importance, special assemblies, activities of clubs and committee, the student council formation and time tables of tutorials, simulations, field visits, workshops etc., are planned and executed according to the calendar. The discipline

of the college in sticking on to the deadlines of the calendar is made mandatory

The mentoring sessions for students are planned twice a week and the students are told about every next session by mentioning the date in the feedback form, their progress in various aspects are marked and suggestions are given towards an optimistic approach. Hundred percentages on the account of attendance of both students and staff is made compulsory from the management and the list of students with shortage of attendance are displayed on the notice board on the monthly basis to keep them aware on coping up in the coming days.

File Description	Documents
Paste link for additional information	https://www.stjcollegeofeducationmysuru.in/DynamicPages/DynamicPage/?prd=4
Link to Organogram of the Institution webpage	https://www.stjcollegeofeducationmysuru.in/DynamicPages/Academics/?prd=1018
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management recognizes that the growth of the institution

depends on the well-being and strength of its employees. The Institution has a legacy of harmonious functioning and co-existence of its employees immaterial of educational or economic status. Dignity is ensured for every type of job and the interdependence and respect for each other is evident in the day-to-day functioning.

There are a number of welfare measures in place for all staff members.

St. Joseph's College of Education attributes to ensure unity in diversity which is essential for the holistic well-being of the employees.

A sense of belonging and solidarity is ensured by the regular coming together of the staff for meetings and celebrations.

Annual incentive of Rs 1000/- is provided for every teaching faculty on Teacher's Day and or those with hundred percentage attendance, as an appreciation and monetary gift of 12 day salary is provided. Take home salary of employees means the salary for which they sign in the attendance register; the college management has ensured accountability and transparency by transferring the salaries to employees' bank accounts in the campus branch.

Every employee drawing a gross salary of Rs.21,000/- and below enjoys provident Fund to fall back on after their service.

File Description	Documents
Paste link for additional information	https://www.stjcollegeofeducationmysuru.in/DynamicPages/SSR
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

17

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A discreet supervision is active throughout each day on the campus by the management, and as a sign of ensuring commitment, belongingness and responsibility, confidential suggestions are provided to catalyse efficiency. Teaching and non-teaching staff are allotted and assigned duties according to the master time table framed. A separate schedule is made to refer to the working hours of staff individually. The work/classes assigned, number of hours allotted, engaged and date of completion and transaction of syllabus according to the timetable is recorded. These work are monitored by the head of the institution at the end of every week and submitted to the Governing Body (the secretary and correspondent) for further scrutiny if any to ensure quality in the teaching process.

In addition to this a record of innovative tasks taken up by the staff are recorded and is maintained by the staff council, IQAC and the academic calendar committee by setting dead- lines for the task taken up duly signed by the concerned teachers next to the concern work distribution along with remarks if any. In case of laxity, the Staff Council counsels the concerned teachers. It is mandatory for teachers to submit an annual self-appraisal report and nonteaching staff to submit a performance appraisal report that gives an account of their academic performance, innovations implemented in teaching and achievements and challenges faced during the academic year. The Principal scrutinizes these self-appraisal reports and makes relevant observations.

Annual reports of research and publications are collected and

whenever the Principal or the Management observes the need for improvement in pursuing excellence in teaching/research or in clearing NET / SLET, staff are reminded and encouraged to enhance their academic achievements and to take up Ph.D. with assurance of providing necessary support.

File Description	Documents
Paste link for additional information	https://www.stjcollegeofeducationmysuru.in/DynamicPages/SSR
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For all income and expenditure, two internal audits per year is done and required receipts and payment statements are submitted to recognized chartered accountants who audit them and submit the audited reports. The Governing Body passes resolutions from time to time in respect of accounts.

The auditors obtain a copy of the budget or financial statements to study different heads of income and expenditure. They thoroughly assess the strength of the internal check. The auditors verify the cash receipts of examination fees, tuition fees, laboratory fees etc.,

Fee concessions and other charges are duly authorized by the concerned authority and any irrecoverable charges are written off only after authorized recommendation. The amount paid as salaries is vouched with the salary register and any increment to an employee is duly sanctioned and updated in the concerned staffs' service register. Payment of salaries to the staff is checked for deduction of income tax at source, and the same is remitted to the Income Tax department. Regular verification is carried out to make sure that the staff provident fund is invested as per rules.

The establishment expenses are vouched and ensured that the capital expenditure has not been treated as revenue expenditure or vice versa. Payment of scholarship is verified with the receipts from students, scholarship register and bank

statements. The balance sheet is checked to ensure that all the assets and liabilities are exhibited. The stock of equipment, stationery and furniture is verified.

The auditors cross check the payment vouchers for compliance of payment requirements. They also check the payment invoices for valid GSTIN of the dealer. Payment made by the institution for contract jobs like building repair and painting is checked for TDS deduction from the total bill amount and for prompt filing of quarterly TDS.

One external audit is done per year. The audited accounts are scrutinized again by the auditors from the Department of Collegiate Education, Karnataka. Whenever there are any objections raised, clarifications are given with supporting documents and vouchers to justify the expenses and the comments are incorporated.

File Description	Documents
Paste link for additional information	https://www.stjcollegeofeducationmysuru.in/DynamicPages/NcteFiles
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A detailed monthly budget for expenditure is prepared by the IQAC and staff council before the beginning of each semester and presented to the Governing Body through the Principal, which in turn allocates funds based on the priorities and significance of the events/ celebrations and projects as per the academic calendar. Also one annual budget is prepared in the office by the administrative staff under the supervision of the principal regarding the yearly expenses (odd and even semesters) involved in the B.Ed programme.

Financial plans are made towards infrastructure improvement such as building additional ICT-enabled classrooms, laboratories and space for other amenities. The selection of vendors and service providers is made based on tenders and /or standard procedures.

Efforts are made to augment finances and adopt economy measures in some areas to ensure overall growth of the college. There has been a regular increase in the salaries and allowances paid to the staff over the past five years because of this financial planning.

Apart from the income generated from student fees collected during the academic year, the college has been mobilizing resources by conducting a number of charity programmes using the infrastructure and human resources of the college during Jo fiesta. Cash prizes are awarded to students by sponsors' fixed deposit which is used to felicitate the meritorious students during Graduation Ceremony.

File Description	Documents
Paste link for additional information	https://www.stjcollegeofeducationmysuru.in/DynamicPages/NcteFiles
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the institution was established on 26.03.2014 and has been productive in introducing several curricular, co-

curricular and extra- curricular activities. It has been the advisory and evaluative body with an aim to enhance quality. Implementation of the following modes has been the strategies for assuring quality in the institution.

- Choice of the quality initiatives:

Any quality initiative program selected by the institution involves the participation of faculty in-charge, staff, principal, administrator, CEO and secretary who will take a keen look on the significance, improvements and benefits achieved through the initiative. The coordinator of the event prepares a copy of the effects of the initiative and is discussed with all the members above. With valuable suggestions and guidance the event is taken up and executed in a systematic way.

- Ensuring quality of events organized under IQAC.

Once the event is organized the feedback is received from all the members/ participants using online or offline feedback form for further improvements and unique ideas.

- Evaluating Quality of teaching and learning process through the head of the institution and governing bodies.

Offline and online classes are scheduled much prior to the date and are informed to the heads and higher authorities of the institution. The governing members undergo a check on the lecture classes, timeliness and the content shared by the faculty, methods used, attendance of the class, attentiveness of students, etc., during the class by joining online classrooms through online links or offline classes through CCTV or direct presence.

- Quality check of the resource persons.

The selection of resource person is done according to the written proposal about the event to-be by the coordinator who plans the event. The profile of the resource person is shared to the Principal and then to the Secretary with whom the relevance is analyzed and proceeded further.

- System to conduct quality initiatives through IQAC

Any Quality initiative program includes a clear mention of the name of the cell or committee under which the program is

organized and is discussed in regular IQAC meetings. The objectives are submitted to the IQAC co-coordinator along with possible dates, students members involved, budget, time table, etc., two months earlier which is forwarded to the Principal for sanction.

File Description	Documents
Paste link for additional information	https://www.stjcollegeofeducationmysuru.in/DynamicPages/IqacFiles
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution periodically reviews the effectiveness of the teaching learning process through feedback from different stakeholders. This forms the basis for the IQAC to identify the gaps in the process and to conduct faculty enrichment activities. The following are such initiatives facilitated by the IQAC to determine teaching effectiveness and learning improvements periodically.

- Attendance of Staff and Students

A serious check on the attendance of staff and students are maintained via separate biometry with finger and face detectors respectively. The College is best known for punctuality and discipline. A committed work pattern is observed through staff and student following their code of conduct and implementation of the plan as scheduled in the academic calendar.

- Knowledge sharing

Faculty members share a piece of information every day during the staff assembly regarding the latest know-hows/ information/health tips/ awareness etc., from various streams. Each person according to the turn will be sharing or presenting it before assembly and is recorded with date in a diary.

- Staff meetings and Review meetings

Regular staff meetings are arranged to discuss the academic execution of courses, field visits, submissions, presentations, portions covered or tests, allotment of extra classes, events to be organized, budget, online and offline classes according to the academic calendar.

A review meeting is arranged in between the regular meetings to ensure smooth conduct of the execution plan. For instances, online classes, pros and cons of them after a week of commencement, need for better Wi-Fi connections, need for quality cameras, high speed processors, feedback and suggestions, updated methods to adopt, etc.,

- Students' feedback

In the end of every semester, a feedback form on quality of teaching is collected by the principal from the students which includes rating scale questionnaire about the Programme, the academic curriculum, the coverage of the syllabus, timeliness, content mastery, etc., based on which the teachers are given one to one suggestions if any to keep up the quality of the institution.

- Student performance

Student Performance Analysis is made by comparing their test and exam results of perspective papers. A pre and post content test analysis is made to observe the area of improvements.

- Academic Conduct

The Governing members undergo a check on the lecture classes, timeliness and the content shared by the faculty, methods used, attendance of the class, attentiveness of students, etc., during the class by joining online classrooms through online links or offline classes through CCTV or direct presence.

File Description	Documents
Paste link for additional information	https://www.stjcollegeofeducationmysuru.in/DynamicPages/IqacFiles
Upload any additional information	View File

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	https://www.stjcollegeofeducationmysuru.in/DynamicPages/IqacFiles
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity puts the focus on fairness and justice regarding benefits and needs for women and men, girls and boys. It is the equal treatment or treatment that might be considered equivalent in terms of rights, benefits, obligations and opportunities. Although gender equality is ultimate goal, it is only through gender equity that it can be achieved.

Considering the above things, our Institution leads from the front in fighting gender injustice, creating awareness among students by conducting various programs and activities.

In this line, St. Joseph's College of Education organized series of talks/webinars related to this topic. Some of the topics are Awareness on POCSO Act and issues of Adolescent Students, Mental health etc. Apart from this, many activities and talks are

conducted by teaching staff and students during assembly to enhance the knowledge and creating awareness about gender equity, its importance in nation building.

Our Institution acts according to the societal needs, expectations and make students to think in that way to bring positive reforms that helps in nation building. The strong determination of the institution in this regard will continue in the coming years with greater force.

File Description	Documents
Annual gender sensitization action plan	St. Joseph's College of Education organized series of talks/webinars related to this topic few are: Awareness on POCSO Act and issues of Adolescent Students, Mental health etc. Apart from this, many activities, talks conducted by teaching staffs and students during assembly times to enhance the knowledge and creating awareness about gender equity, its importance in nation building.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Our Institution is equipped with CC Tv and big compound for Women Safety and Security, Common Room for Women and Personal Counsellor for Counselling

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

system Hazardous chemicals and radioactive waste management

Mysuru is one of the cleanest cities in India, one of the main reasons behind it, is efforts of Mysuru City Corporation in dealing with the solid waste management.

"Cleanliness is next to Godliness"

Keeping the above quote in our minds, St. Joseph's College of Education joining hands with the efforts of MCC by following rules and regulations set up by it.

Our campus has sufficient number of dustbins, further segregated into wet and dry dustbins. Once in a week MCC vehicle comes to the college and collect the waste. Every individual takes responsibility to maintain cleanliness of the campus and thereby creating positive ambience for academics.

Being a responsible and forward looking Institution, our institution with the help of activities, discussions, debates regarding solid waste management and creates awareness among students and their responsibilities.

Swachh Bharat Mission has two important components one is solid waste management and the other is liquid waste management. St. Joseph's college of Education with the help of its teachers create awareness about solid waste management and its importance.

Apart from these two, during assembly or on special occasions our institution arranges talks or activities on biomedical waste management, e-waste management, waste recycling system, radioactive waste management.

"Drop makes an ocean" similar to this every small step in the proper waste management has huge impact on country's overall development.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.stjcollegeofeducationmysuru.in/tempfold/facilityfile/StJosephSSR_18032_022025626.jpg
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>E. None of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

For country's unity, development (social, economic...) inclusive environment in the country that is tolerance, harmony towards cultural, religious, linguistic and other diversities is very important.

St. Joseph's College of Education is an ardent supporter of maintaining inclusive environment in the society and believe that it is the duty of Institutions to take decisions in the right direction. To develop inclusive environment in the society, to create awareness among students and its importance, our institution organized number of events throughout the year and few are mentioned below:

1. Mathrubhasha Diwas celebrated to promote linguistic and cultural diversity and multilingualism around the world.

Apart from the above mentioned, our teaching faculty members organized many competitions during Kannada Rajyotsava celebrations to promote Kannada knowledge, during assembly times or on particular occasions students, teachers explained various cultural, regional celebrations to promote the concept of 'Unity in Diversity' among students.

The young budding teachers are important in building a nation which is prosperous, unified society and our Institution working in this direction.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The constitution of India is important to every citizen of Republic of India. Every citizen of this country submits himself or herself before Indian Constitution.

Our Institution believes teachers are important in molding children's future, and building good values/character in children. Keeping the above things in mind, St. Joseph's College of Education gives training according to the values, duties, responsibilities enshrined in the Indian constitution.

Some of the events organized by our Institution:

1. Humanities day celebration
2. Constitution day was celebrated to commemorate the adaption of the Constitution of India, where students got to know about its importance.

Apart from these celebrations, during assembly and lecture teachers give information about duties, rights etc. mentioned in the Indian Constitution. Debates and discussions were conducted on various topics, acts, policies. This will not only enhance knowledge but also develops critical thinking, problems solving ability at the grass root level.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

It is the duty of every individual to know major events of national and international importance. The national events, festivals are like identity card of an individual, it tells what is the history of one's own country, how it evolves etc.

It is important for teachers to tell their students about these events, festivals while teaching the class. The future of students lies in teachers' hands, it depends on how he/she moulds.

Keeping above things in mind, our institution celebrates all national festivals, state festivals not only celebrates but also try to convey the message of that event in different ways, how it is important in today's society, what is the message for youths etc.

Apart from this, St. Joseph's College of Education celebrates International Women's Day, World AIDS Day to know the causes and health awareness among public, National Mathematics Day, National Science Day. Along with celebrations, our institution conducts a week long competitions, and programs during National Science Day. During assembly we observe important events, celebrations of national and international Days also.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practices of our College

1. value Added courses

1. Value at School
2. Communication Skill
3. Theatre and Art

1. TET coaching (Teacher Eligibility Test, conducted by Government of Karnataka)

1. Value Added Courses

From the last 5 years we are running add on value courses such as value at school, communication skill and from the last 3 years theatre and art. We developed our own syllabus to each add-on value courses.

a.Value at School

According to C. V. Good – "Value-education is the aggregate of all the processes by means of which a person develops abilities, attitudes and other forms of behaviour of the positive values in the society in which he lives."

India is known for its rich cultural and spiritual heritage, and the need for a value-system through education has been felt and recognized through centuries. The value system plays an important role in any decision making process. In fact, every human action is the reflection of personal and social values.

Our institution emphasizes value education throughout the teaching and learning process. Our institution prepared its own value education syllabus. In our time table, we gave two classes per week for value education other than the regular syllabus

b. Communication Skill

Our institution has most of the regional students struggling to communicate in English. So we are planned to provide Communication Skills Course to all.

Objectives of organising Communication Skill class in our institution are:

- To enhance the learner's communication skills by giving adequate exposure in LSRW listening, speaking, reading and writing skills and the related sub-skills.
- To help the learner get rid of his present flaws and mistakes in pronunciation and grammar.
- To help the learner identify and repair the voids in his present vocabulary and pronunciation targeting those specific array of words which create a barrier in his thought process.
- To impart better English writing such as letters, report etc.
- To build up the learners confidence in oral and interpersonal communication

C. Theatre Skill

Theatre and Art are performing arts, an outlet for self-expression, and a way of learning. Drama is an effective learning tool because it involves the student intellectually, physically, socially, and emotionally. Activities in improvisation, pantomime, play-making, and scene re-enactment serve to develop the creative potential in the participants and help to develop critical thinking skills.

The benefits of using creative play as a teaching methodology coincide with the established goals of education. These include:

- developing the imagination and creativity

- fostering critical thinking and problem-solving skills
- exploring and evaluating ideas
- discovering positive ways of dealing with conflict
- expressing feelings and interpreting the feelings of others
- enhancing communication skills
- improving literacy skills

Participation in drama activities provides the teacher with another way to assess the student. Through dramatic play, students reveal how they organize ideas, solve problems, work in a group, deal with conflict, and use their imagination. Observing how students dramatize an event offers valuable insight into how they perceive, interpret, understand, and analyze the material at the core of the lesson.

Our institution has given the same weightage to both academic and co-academic activities. Every year we are conducting art workshops and pedagogy drama scriptwriting workshops. It helps to think in a creative way to understand the subjects, as well as innovative ideas.

2. TET coaching (Teacher Eligibility Test, conducted by Government of Karnataka)

Our Institution is one who started first TET coaching classes in and around Mysore. Teacher Eligibility Test coaching facility for their 2nd year B.Ed students in the year 2019-20. This event was very planned and started in the month of January and ends in march 2020. Special time table was prepared by the management and principal and all teaching staffs was allotted various subjects. Time allotted for this TET Coaching was Daily 3pm to 5 pm. Both kannada medium and English medium students were put together for the common subject like kannada, English and psychology and later students were divided according to their pedagogy for the pedagogy coaching. In these coaching classes, previous year TET model question paper was solved by the teacher and teaching hacks were taught to the students. English subject was handled by Asst Prof.Asha P Patrose, Kannada subject by Asst Prof. Nageswari PN, Psychology was handled by Asst Prof.. Anne jaya sheela and Shaloom Sannutha and pedagogy in Social science were taken by Asst pfo.Yogesha K A , Pedagogy in Science was handled by Asst pfo. Afza Fathima. Most importantly few alumni students were also invited who already qalified both TET and CET Exams to train up their students

TET certification is a compulsory and essential requirement for securing a teaching job in all types of schools-Government, private, unaided and aided categories. TET certificate ensures that persons recruited as teachers possess the essential aptitude and ability to meet the challenges of teaching at the primary and upper primary level. The TET was made a necessary prerequisite for appointment as a teacher to meet the following objectives:

- To establish a national benchmark and standards for teacher quality and recruitment.
- To encourage further improvement in the performance standards of teacher education institutions and their students.
- To communicate the Government's particular focus on teacher quality.
- To fulfil those objectives, we took initiatives to give TET coaching. The beneficial tips and tricks are mentioned here which are extremely helpful for the students to clear the exam. These tips will definitely help the aspirants to qualify this examination with good percentile. We have been guiding force for 93 students in their success in TET exams with respected marks. After coaching we have been conducted mock TET test.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

St. Joseph's - A Multicultural Hub

Our institution has students coming from South Indian states, Uttar Pradesh, West Bengal, Jharkhand, North Eastern States, and Tibet. Our College emphasizes a diverse class because different perspectives allow students to learn from one another and grow in their thoughts.

The interaction between students with different worldviews can help change minds or shape ideas. Students can learn from peers with different perspectives shaped by a variety of experiences. Learning is also elevated to a different level because they can appreciate and understand and hear from someone from a different background, which may change their thinking.

Medium of instruction

A country like India where there is a multiplicity of languages, there is the problem of intercommunication. This is the reason why in India normally a child knows two or three languages. Besides the languages of Indian origin, English has attained an important place in Indian life and society.

We cannot deny the fact that the English language is a rich language. It has proved to be an effective medium for translation of the literary and the technical books of the world. There may come a period in our history when our own national language may become as rich as English, but this will take some time. Hence, now, English should be taught as a library language if not as a language of social communication.

Our institution has most of the regional students struggling to communicate in English. So we give instructions in both English and Kannada languages.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year

- Planning to start integrated B.Ed program
- Planning to do green audit
- Proposal sent to management to install solar panels